

## Using Grape Interest Form and Grape Source Table

What is this all about?

We have created a process whereby a user (you), can look up grape sources for specific varieties of grapes that have been available to home winemakers in our area in past years. In addition, there is a new form for users to input their interest in Buying or Selling specific grape varieties. The resultant table displays a list of records for interested buyers and/or sellers for a chosen grape variety.

Just a few things you need to know before you begin:

1. You must be logged in to <https://sachomewine.com> in order to have access to the Grape Interest Form and Grape Source Table. Access is by linked buttons at the bottom of the Member Resources page ( <https://www.sachomewine.com/member-resources/> ).
2. The **Grape Interest Form** can be used with a computer, tablet or a smart phone.
3. If you enter a record with the Grape Interest Form, you cannot remove it yourself. If you wish it removed, contact the Administrator at [grapes@sachomewine.com](mailto:grapes@sachomewine.com)
4. The **Grape Source Table** is only usable on a computer, as it contains a layout with many fields shown as the columns in a spreadsheet. This does not show well on an iPhone or a small tablet screen.

### How to use the Grape Interest Form

Grapes to Buy, or to Sell, are entered as individual grape variety records. This could require multiple forms being completed.

Each time you enter a grape to **Sell** or to **Buy**, please enter the data required in every field shown, if applicable.

If the Grape Variety or Location you want is not listed, please enter the Variety and/or Location in the **Notes** field.

If you wish to enter more than one Grape variety, mark “**Yes**” for the last question and click the **Add Grape** button. A new blank form will appear in order to enter your next Grape record.

### Viewing the Grape Source Table for Buying and Selling Grapes

The concept behind the Grape Source Table is to allow a user to do a search for a grape variety that they have an interest in buying, or, that they have an interest in selling. Also, it allows the user to do a search for both

buying and selling a grape variety for the purpose of inquiring about the existence of, or, the establishment a group buy for themselves and other members.

Example 1: A user wishes to Buy Barbera grapes (Finding Sellers)

- The user goes to the Grape Source Table page
- In the Buy/Sell column the user enters “**Sell**”
- In the variety column Barbera is chosen from the drop-down menu
- Unless a location or year is designated only Barbera source vineyards will be shown
- The user can then click the button marked **CSV**, and a file will be downloaded with all of the data for the sources shown
- The user can contact the potential seller(s) by email or phone for details e.g. cost, availability, etc.

Example 2: A user wishes to Sell Charbono grapes (Finding Buyers)

- The user goes to Grape Source Table page
- In the Buy/Sell column the user enters “**Buy**”
- In the variety column Charbono is chosen from the drop-down menu
- Unless a location or year is designated only buyers interested in Charbono will be shown
- The user can then click the button marked **CSV**, and a file will be downloaded with all of the data for the buyers shown
- The user can contact the potential buyer(s) by email or phone with details e.g. cost, availability, etc.

Example 3: A user wishes to establish, or get information regarding, a Group Buy for Syrah

- The user goes to the Grape Source Table page
- In the Buy/Sell column the user enters “**All**”
- In the Variety column Syrah is chosen from the drop-down menu
- In the Year column the user chooses the current year
- Unless a Location is designated, only Syrah source vineyards selling Syrah will be shown
- Also included in the list will be any user who created a record indicating an interest in Buying Syrah
- The Leader field marked “Yes” in a record indicates the person who would be willing to organize the group
- The user can then click the button marked “**CSV**”, and a file will be downloaded in .csv format with all of the data for the sources and

interested buyers shown. This file can be saved and modified as an Excel (.xlsx) file as needed.

- The user can contact the potential buyers, group leader and/or sellers by email or phone for details

### **Invalid or Bad Sources**

PLEASE NOTE: If you discover a Source record that is invalid, please contact us by emailing [grapes@sachomewine.com](mailto:grapes@sachomewine.com) with the details. An invalid Source is one that the contact information does not work, or, the Source Contact indicates that they wish to delete their Source record.

### **Troubleshooting**

Problem: After attempting a Search, sometimes the data in the table does not load quickly, or in the way you anticipate. This could be because of a temporarily slow connection to the actual data source.

NOTE: Because of the data transfer rate, it may take up to 5 minutes for it to show in the table.

There are three things you can try to get the results you are looking for:

Solutions:

1. Go to your browser menu and Reload the page
2. Reset one, or all, of the search fields to "All" and try again
3. Go to another page and return to the Grape Source Table page, and try again
4. If problems persist, contact the Administrator at [grapes@sachomewine.com](mailto:grapes@sachomewine.com)